

Lean Six Sigma Saturday Series Saturday June 13, 2015

The *Lean Six Sigma Saturday Series* is a compilation of 10 half-day workshops intended to broaden participant's knowledge and understanding of key topics in Lean Six Sigma (LSS). You do not need prior LSS training or a certification to attend these workshops, though if you do have prior LSS training or experience, this is a great way to hone your skills.

Each Saturday in the *Lean Six Sigma Saturday Series* features two four-hour standalone workshops.

Participants can attend one or all of the 10 half-day workshops.

❖ Meeting Madness

8:00AM - 12:00PM

This class is jam packed with information, from meeting styles and facilitation skills, to personalities and time management. You'll walk away with a full understanding of the who, what, where, when, why and how of meetings.

- Tools: Agenda Development, Time Management, Meeting Styles, Facilitation Skills, Personalities
- Audience: Everyone who runs formal or informal meetings
- Takeaways: Customizable electronic tools to run effective and efficient meetings

❖ Mastering Group Facilitation

12:30PM - 4:30PM

Ever feel like you're herding cats? This workshop will cover tools and techniques to lead groups in the direction they need to go, and even touch upon leading them where you want them to go.

- Tools: Brainstorming, Group Dynamics, Personality Types, Affinity Diagram
- Audience: Anyone who leads group discussion, or herds cats!
- Takeaways: Customizable electronic tools to help lead a group to their goal

ETI Instructor Mike Letson is a certified Six Sigma Black Belt (SSBB) with a DMAIC concentration specializing in transactional analysis in city governments to manufacturing. He is known for his high energy and results driven instructional techniques. He brings a wide range of experience from military, corporate, and entrepreneurship, allowing him to relate with participants from a variety of industries and backgrounds.

SINGLE WORKSHOP COST: \$99.00 per workshop

TWO OR MORE WORKSHOPS COST: *\$79.00 per workshop

**Workshops must be reserved at same time*

For more information & to register please contact:

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Where:

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